

F16 Office Use Only: Date Rec'd \_\_\_\_\_ Ref(s) \_\_\_\_\_

Name

Tel No.

E-mail

Address

List your Items For Conversion and tick the format sent and the format you want them converted to

Title of Item	Format Sent To Us (Tick one per item)					Format To Convert To (Tick)					No.Extra Copies
	Video	Vinyl	Tape	Negs	Slides	DVD	MPEG-4 (Video)	CD	MP3	Photo	
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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If you have 5 or more items (negatives & slides count as 1 item) you will receive a discount. Attach additional form if required

**For Audio Vinyl and Cassettes**  
**Copyright:** We are able to digitally transfer your (original) vinyl records or cassettes onto CD where this is no identical re-released recording on a CD format. Or as a back-up copy to your original material. It is on the understanding the CD(s) we create is for your own personal, private listening pleasure and will not be sold, leased, hired or used in any public broadcast. You should retain the original recording as proof of ownership.  
 Squiggle Media hold no copyright over the material sent to us and cannot be held responsible for any infringements of this law governing the recordings sent to us.  
 Please tick to confirm you understand and will comply with this statement.

**Payment Options** (please tick method of payment)  
 **Cheque Enclosed** Please make cheque payable to **Squiggle Media Limited**  
 **PayPal** On receipt of your order we will then issue you with a PayPal invoice sent to your e-mail address above. We will then send you your items to your address (above) once full payment has been received.  
 **BACS** On receipt of your order we will email you with our bank details and the amount payable.

May we take this opportunity to thank you for your order. We recommend that you use sufficient packaging when sending your item(s) to us and use Royal Mail's Signed For Service to ensure safe arrival. On receipt we will check your order and e-mail you to confirm its safe arrival. We aim to have your order processed and returned to you within 3 working days of receiving it.

**Please send this order form and item(s) to:**  
**Squiggle Media Ltd**  
**41 Queens Road, Aylesham, Canterbury**  
**Kent CT3 3AR**

**Cost of service(s)**

Number of LPs (2 sides) sent for CD .....  x £14.95 £ \_\_\_\_\_

No. of Double LPs (4 sides) sent for CD ....  x £21.95 £ \_\_\_\_\_

No. of 7" / 12" Singles sent for CD .....  x £2.50 £ \_\_\_\_\_

Number of LPs (2 sides) sent for MP3 .....  x £11.95 £ \_\_\_\_\_

No. of Double LPs (4 sides) sent for MP3..  x £16.95 £ \_\_\_\_\_

No. of 7"/12" Singles sent for MP3 .....  x £2.50 £ \_\_\_\_\_

No. of Audio Cassettes sent for CD .....  x £15.95 £ \_\_\_\_\_

No. of Audio Cassettes sent for MP3 .....  x £12.95 £ \_\_\_\_\_

No. of Video Tapes send for DVD .....  x £15.95 £ \_\_\_\_\_

No. of Video Tapes sent for digital conversion (no editing will be carried out, this is a straight .....  x £9.95 £ \_\_\_\_\_  
 transfer to MPEG-4 NOT DVD))

No. of Negs/Slides sent for Scanning .....  x 0.25p £ \_\_\_\_\_

Supply digital files on USB Stick .....  x £7.50 £ \_\_\_\_\_

No. of additional copies of disc(s) reqd. ....  x 9.00 £ \_\_\_\_\_

Sub Total £ \_\_\_\_\_

**Discount**  
 If you are sending 5 or more items take 15% off your total.....£ \_\_\_\_\_

Have a Voucher? Enter Code \_\_\_\_\_ value.....£ \_\_\_\_\_

**Postage Costs**  
 First Class Recorded Delivery ..... £ 4.95  
 Extra Postage for each ADDITIONAL item you send  x £0.80p £ \_\_\_\_\_

**Total cost of this order.....£ \_\_\_\_\_**